



Office of International Programs

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Charleston Southern University
Charleston, South Carolina
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Trip-Related Academic Course Information

Every academic study abroad trip is required to have an academic course component.

The only exception to this requirement is if the trip has been approved under *Category II: Missions*. If the primary focus of the trip is Christian mission activity, academic credit is not required, although it may be part of the project design if the faculty member/academic department sponsoring the trip feels it appropriate or desirable.

1. The sponsoring professor is responsible for developing the syllabus and content for the academic course unless the course has been previously established within the department's approved curriculum.
2. The number of credit hours awarded for the course is flexible.
3. Study trip courses must be approved by the CSU Curriculum Committee, in accord with established university policy.
4. Depending on the decision of the sponsoring professor and the sponsoring academic department, study trip courses may be offered as: *Special Projects*, *Electives*, or *Academic Major* courses.
5. Course credit may be at the Undergraduate and/or Graduate level.
6. Course tuition will be at the established CSU credit hour rate at the time of the trip.
7. The sponsoring professor will personally register all course participants. Participant self-registration is not permitted for study trip courses.
9. The sponsoring professor will be the *Instructor of Record* for the academic course and will be responsible for awarding course grades at the conclusion of the trip.
10. If more than one professor is participating in the trip, the instructional load may be shared or any of the participating professors can serve as instructor.
11. Instructional salaries will be in accord with standard CSU policy and practice.