



Office of International Programs

201 Wingo Hall
Charleston Southern University
Charleston, South Carolina
843-863-7569



Guidelines for Distribution of Global Education Committee Funds

Charleston Southern University supports study abroad programs, missions programs, and other global initiatives through funds provided by the Global Education Committee and administered by the Office of International Programs. These funds are distributed to initiatives that adhere to the criterion in one or more of the approved Categories of Funding. As with all university programs, preference is given to proposals that enhance the mission, goals, and values of Charleston Southern University.

A faculty-student ratio of 1:7 is the operational framework of CSU international study trips seeking funding from the Global Education Committee. For every seven students, one fully funded faculty position will be approved. Each approved faculty member will receive full salary compensation with respect to the academic course offered through the study trip.

The Office of International Programs receives and reviews all requests for travel based on the approved Categories of Funding. Proposals meeting funding guidelines are submitted to the Global Education Committee for its review. The Committee evaluates requests, interviews faculty members as necessary, determines project "fit" with established guidelines, and recommends approved proposals to the Provost for funding. Faculty wishing to submit funding requests that do not meet the established guidelines may be afforded opportunity by the Committee to defend the need for exceptions to the guidelines.

Faculty members receiving funding are required to submit a written Follow-Up Report to their respective Dean and to the Global Education Committee upon completion of funded programs. The report should include: program accomplishments, a budget expenditure summary (referencing the project's assigned Budget Action Number) and applications/contributions of the project to the life of the university.

Categories of Funding

- I. Faculty: Acting as supervisors to student study programs
- II. Missions: Global initiatives designed to take the Gospel of Jesus Christ into other countries
- III. Faculty: Research or participation in programs that require international travel
- IV. Guests: On-campus workshops, seminars, guest lectures, or faculty exchanges with members of the international community
- V. Students: Scholarships and/or assistance to participate in study abroad programs (Not presently funded)

I. Faculty: acting as supervisors to student study programs

The committee will consider *Study Abroad* submissions in three categories:

- Section A: The faculty member has already established an in-house study abroad program. In this case, a successful program has been established with travel having occurred not more than two academic years prior to the current proposal's dates of travel.
- Section B: The faculty member is attempting to establish a new in-house study abroad program. In this case, a detailed plan must be submitted to the committee along with the proposal, including documentation of the participating academic venue(s), housing accommodations, and current CSU student interest. This category also includes funding for site visits after such plans have been submitted and approved.
- Section C: The faculty member is participating in an established study abroad program administered by another college or university. In this case, a satisfactory number of CSU students must be participating in said program and the sponsoring academic institution must agree to adhere to CSU codes of conduct with regard to our students. Proposals should include brochures and/or other documentation about the program obtained from the sponsoring institution.



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II. Missions: global initiatives designed specifically to take the Gospel of Jesus Christ into other countries. Typically, these are programs that do not offer academic credit; however, programs in which missions work is the major focus may offer academic credit and may apply for funding under the Missions group.

The Committee will consider *Missions* submissions in three categories:

- Section A: The faculty member has already established an in-house missions program. In this case, a successful program has been established with travel having occurred not more than two academic years prior to the current proposal's dates of travel.
- Section B: The faculty member is attempting to establish a new in-house missions program. In this case, a detailed plan must be submitted to the committee along with the proposal, including documentation of the participating ministry venue(s), housing accommodations, and current CSU student interest. This category also includes funding for site visits after such plans have been submitted and approved.
- Section C: The faculty member is participating in an established missions program administered by another college or university. In this case, a satisfactory number of CSU students must be participating in said program and the sponsoring academic institution must agree to adhere to CSU codes of conduct with regard to our students. Proposals should include brochures and/or other documentation about the program obtained from the sponsoring institution

III. Faculty: research or participation in programs that require international travel

The Committee will consider global initiatives in *Research* in two categories:

- Section A: The faculty member is currently engaged in research that will be enhanced by the conducting of additional research in a foreign country and/or with a foreign colleague. An abstract of the current research should be submitted along with the applicant's proposal, as well as a detailed explanation of the benefits of this research conducted in-house.
- Section B: The faculty member is traveling abroad to attend a professional conference or convention. Preference will be given to conferences dealing with global education. Faculty members applying for funds under this category may also apply to the CSU Faculty Development Committee for funding.

IV. Guests: on-campus workshops, seminars, guest lectures, or faculty exchanges with members of the international community

The Committee will consider global initiatives to fund the invitation of *Guests* in two categories:

- Section A: The faculty member applies to bring to campus a guest to present in an on-campus lecture, seminar, or other academic forum. The guest must bring an international flavor and focus to the meetings via expertise and/or personal background.
- Section B: The faculty member wishes to participate in a faculty exchange program with an institution in a foreign country. The faculty member must provide detailed information about the hosting institution. In the case of a true faculty exchange, the appropriate university personnel must approve the visiting professor prior to acceptance of any offer. Salary, benefits, and other details will be handled by the university's administrative branch.



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(The following category is not presently being funded)

V. Students: scholarships and/or assistance to participate in study abroad programs

The Committee will consider global initiatives for *Students* in two categories.

Section A: The faculty member is applying to establish a student exchange program with another university. The CSU student will be expected to pay normal tuition and fees to CSU, with the university paying the tuition for said student at his/her international school. The Global Education Committee funds would be used for additional expenses such as: additional tuition expense, travel to and from the international institution, room and board, and other expenses incurred due to travel.

Section B: The faculty member is applying for financial aid for a student (or students) to participate in an approved CSU study abroad program.