



Room Change Request

Charleston Southern University reserves the right to change room assignments. Further, if a student wants to change his/her room assignment during the academic year they must submit a written request to the Department of Residence Life. Requests must be given to the requestor's RLC. The RLC and RA will then make a recommendation to the Director of Residence Life. The Director of Residence Life will only entertain the request after peer mediation exercises have been attempted.

Name: _____

ID#: _____

Date: _____

Reason:

Referral:

Confrontation Mediator:

Recommendations:

Other Reasons (additional comments):

RA is aware of the issue: Yes No

RD is aware of the issue: Yes No

RLC is aware of the issue: Yes No

Approval of Residence Life Director: _____

Promoting Academic Excellence in a Christian Environment