1. Number of hours required on site is 112.

2. Semester hours granted are 3.

3. GPR:  
   a) 2.75 overall and permission of the department chair  
   b) less than a 2.75 overall the student must obtain permission of the  
        department chair and the dean

4. Student standing of 61 semester hours (Junior status)

5. Number of credit hours which may be taken is six; three (3) credit hours may be applied  
   toward a major or minor requirement and 3 credit hours as a general elective unless  
   otherwise specified by the major.

6. The instructor will require and evaluate a research paper or a log as determined by the  
   instructor.

7. Faculty on-site visits: minimum of 3 visits

8. Faculty/student conferences: structured conferences - a minimum of 4

9. Compensation for faculty (maximum 12 students per course): 1/12th of standard  
   undergraduate (adjunct/overload) compensation for a 3 hour course

10. Travel reimbursement for faculty: The current CSU per mile reimbursement rate will  
    apply with a maximum of a 30 mile radius from the university.

11. A formal agreement is required between a qualified on-site supervisor and the  
    department.

12. Status of course for instructor: Overload only.  
    In cases where the internship exceeds the instructor's contract course load plus an  
    overload course, supervision of interns as well as the number to be supervised must  
    receive approval of the department chair and the dean.


By action of the Curriculum Committee on October 11, 1991 (effective January 1, 1992).  
Revised by the Curriculum Committee on November 10, 2014.